

June 2021

Dear Parent/Carer

Re: Year 7 Parents' Evening

We will be holding our Year 7 Parents' Evening on **Thursday 8th July** when subject teachers will be available for consultation between 4pm and 8pm.

The school has introduced a new and easy to use online system, 'School Cloud', which enables you to choose your own appointment times with teachers and receive an email confirming your appointments. The appointments will then be held on the School Cloud website as a video call.

We hope that this new system will be a much easier and more convenient method of holding parents evenings, and welcome any feedback you may have. **Appointments can be made from Monday 28th June from 9am** for the following week, and will remain open. Appointments will be at fixed times, and for a fixed length, however we will leave appointment booking open until 6.00pm on the night, enabling you to take advantage of available slots if for any reason an appointment is missed.

If you are unable to book an appointment for any reason, please do contact Mr Baiamonte who will be able to assist you.

Please visit <https://shuttleworthcollege.schoolcloud.co.uk> to book your appointments. Our parent code of conduct and a short guide on how to add appointments is available on our website, and can be found here <https://www.shuttleworthcollege.org/information/school-cloud/>

If you have forgotten your login details please contact school by emailing admin@shuttleworth.lancs.sch.uk or calling reception on 01282 682300

In the meantime, should you have any concerns about your child, please do not hesitate to contact your child's Pastoral Leader, Mr Baiamonte.

We hope that this new system will make it easier for all parents and carers to attend the evening, and look forward to meeting with you then.

Yours sincerely



Caroline Price
Assessment and vocational lead