

24th June 2020

Dear Year 11,

Firstly, I hope you and your families are as well as can be at the moment. On Friday, 26th June, we are holding your virtual Year 11 Leavers' Assembly! Your teachers have recorded messages for you and these will be available to view at 12 noon. Please go online and have a look (you will receive a text with a link) – even though it will not be the assembly you were expecting, it is still a rite of passage that you should enjoy!

As you know, as a school we have been asked to provide the exam boards with information about GCSE grades which they are now analysing and carrying out statistical moderation on before they assign your final grades. We, colleges and other further education providers are here to support you before and after Results' Day.

This year, Results' Day is on Thursday 20th August 2020. Due to current social distancing measures we will not be asking you to come into school to collect your results; we will be sending you your results by email on the day to your school email address. It is therefore vital that you can access your emails and know your password. To ensure the process runs smoothly we will be emailing your school email address in the next few days and will ask you to **reply to let us know you have access** to it by **Friday 3rd July**. If you know now that this will be an issue (e.g. you cannot remember your password) then please email ICTsupport@shuttleworth.lancs.sch.uk with your full name and date of birth to explain what the issue is and we will help you resolve it in good time.

On Results' Day, SLT, Mrs Ackroyd (Careers' Lead) and Curriculum Leaders will be available on the help@shuttleworth.lancs.sch.uk email address to answer any immediate queries you have. The week after, beginning Monday 24th August, we will also be in school to meet with any of you that would like to discuss your next steps in more detail. If this is the case, please contact the help@ email address at the time to let us know. Mrs Ackroyd has already been in touch with some of you about your plans for September; if you have not heard from her and would like to discuss anything now, again, please contact us through the help@ email address above and explain you would like Mrs Ackroyd to contact you.

Take care and I will be in contact again during the summer.

Yours sincerely



Karen Lightfoot
Senior Assistant Headteacher