

10 May 2019

Dear Parent/Carer,

RE: Languages Trip – July 2020

I am delighted to inform you that Shuttleworth College will be visiting Spain in the next academic year as part of our extra-curricular programme. With an increasing number of students opting to study Spanish at GCSE level, we acknowledge the importance of students being able to appreciate the culture and practise their language skills with native speakers. An exciting visit to Madrid has been planned and it is one that I am certainly looking forward to. The trip will run at the end of the 2019/2020 academic year, departing Thursday 16th July and returning Sunday 19th July 2020 (exact dates and times flight dependent).

The group will be staying in a student hostel in Madrid, the capital of Spain. Essentially, the priority for the pupils on the trip will be to fully appreciate the Spanish culture and practise their language skills, in particular their speaking. There will also be an opportunity for the students to explore the city of Madrid, including a tour of Real Madrid's Bernebeu Stadium. I feel that this trip offers good value for money, with us securing a fee so far in advance of the trip.

The full cost of the trip will be **£450**, which is inclusive of the following:

- ✓ Return travel by coach and plane
- ✓ Half board meal plans (breakfast and evening dinner at local restaurants or hostel)
- ✓ Comprehensive travel insurance
- ✓ Accommodation for 3 nights
- ✓ Entrance to Bernebeu Stadium
- ✓ Opportunities to enjoy other local amenities

If you would like your son/daughter to attend the trip, please complete and return the attached form by FRIDAY 7TH JUNE 2019, along with paying a £100 non-refundable deposit on ParentPay.

All return slips must be handed in at Main Reception. With regards to the initial deposit, any additional information on how to use ParentPay can be found on the College website under the Parent/Carers section. May I also add that once booked our tour operator requires a second non-refundable deposit of £100 to pay towards the end of September 2019 (the exact date is to be confirmed). Payments towards the remaining balance of the visit will then be required in set increments (these will be communicated upon allocation of a place on the visit) until March 2020. I hope this helps in terms of future planning.

Finally, in the event of having more deposits than expected, students who have selected to study GCSE Spanish as an option will be allocated onto the trip first. If there are any places remaining, names will be drawn and students without a place will be added to a reserve list. Additionally, a set criteria (including good attendance and positive behaviour around College) must be met for your son or daughter to be part of the trip.

For any further information or queries, please do not hesitate to contact me at College on (01282) 682300.

Thank you in advance.

Yours sincerely,



Miss. A. Bates



LANGUAGES (JULY 2020) – AUTHORISATION FORM



Name of student: Form:

Address:

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Telephone number:

I would like my son/daughter to attend the languages trip to Spain, as detailed in the attached letter. I fully understand that their place is conditional and requires my son/daughter to maintain a positive attendance and behaviour record in College.

A non-refundable deposit of £100 will be made via ParentPay by the agreed deadline of Friday 7th June, 2019.

Name of parent/carer (please print):

Signature of parent/carer: Date:

**Please return to Main Reception by
Friday 7th June, 2019 at the very latest. Thank you.**

