

11<sup>th</sup> December 2020

Dear Families,

I am writing with a slight change of arrangements for next week and with details about track and trace once we have broken up.

### **Change to the last day of term:**

We are open on Friday 18<sup>th</sup> December. We have, however, decided to run a shorter school day. This takes us in line with the majority of other high schools in Burnley.

Once all students have left by 1pm it will give us a few hours to sort out track and trace systems for the coming days.

The timings of the day will be as follows:

Years 7 & 11            8:30am until 11:30am (school bus at 11:40am)

Years 8 & 9            9:30am until 12:30pm (school bus at 12:40pm)

Year 10                10.30am until 1pm (school bus at 1:10pm)

The school buses will run as normal in the morning. There will not be a lunchtime in school that day but students in receipt of free school meals will be given a lunch bag at break. Students should wear school uniform as normal. Unfortunately, Covid arrangements mean there won't be the same parties and events as usual on the last day. However, classes will be able to do a class quiz, film or competition on that day.

Please note there will be no remote lessons on the last day. Students isolating at home do not need to log in to Teams that day.

### **Track and Trace**

This is potentially the difficult part! Unfortunately, any isolations next week will run right through Christmas. We all need to be as careful as possible, but it remains a real possibility for anyone in school next week that they may have to isolate over Christmas.

If your child tests positive for coronavirus after we break up you need to let us know on our [covid19@shuttleworth.lancs.sch.uk](mailto:covid19@shuttleworth.lancs.sch.uk) email. This email will be checked and acted upon between the hours of 9-11am from Saturday 19<sup>th</sup> to Thursday 24<sup>th</sup> December. After Christmas Eve, you only need to report any students who won't be returning on Monday 4<sup>th</sup> January due to isolation.

If a child tests positive after we break up and symptoms started in school I am afraid you may be contacted up to Christmas Eve with advice to isolate your child. We will send a text message to inform you and ask you to confirm you have received the text. If we don't get

confirmation in 30 minutes we will ring you. The most likely time we would be doing this based on turnaround for tests would be Saturday 19<sup>th</sup> to Monday 21<sup>st</sup> December.

This situation is very challenging and we really hope we don't have to direct large numbers of people to isolate; but we will have to act on all positive test information we receive, even after the end of term. Please note schools are not doing this to be annoying and ruin Christmas, we have been directed to do it by the government!

I just need to mention a couple of other non-coronavirus things for after Christmas.

PE kits: please ensure your child is wearing the correct PE kit to school on PE days. It is fine for students to wear plain black tracksuit bottoms for warmth. It is not okay to wear a Nike or North Face tracksuit or other similar leisure wear.

Food for break-time: students are requested to bring in their own snacks for break-time. However, we have had an increasing number of students bringing in several packets of sweets or biscuits in to school as a snack. As you will understand this does not help with concentration or healthy diets. Teachers will confiscate excessive amounts of sweets, cakes or biscuits and they will be returned at home time. You will be contacted if this happens. Can we also remind you that fizzy drinks, energy drinks and chewing gum are banned.

Finally, many thanks to all of you; you have all been incredibly supportive over this past term. Your helpful comments, feedback and messages have been invaluable to us. Thank you all so much, it does make me very proud of our school community.

I sincerely hope you have a restful and happy Christmas. Please take care and stay safe. We should hopefully see some real steps forward for the better as we head towards the spring. Let's hope for a brighter 2021!

Kind Regards,



Mrs R England  
Headteacher