



SHUTTLEWORTH COLLEGE

Behaviour Policy: Coronavirus Addendum

Status :

Statutory

Date of next revision :

September 2021

Reviewed and monitored by:

SSr

Approved by :

Full Governing Body

A handwritten signature in black ink, appearing to read 'Simon', is positioned above the printed name of the signatory.

Signed by

Simon Davies

Chair of Governing Body

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mrs. Sagar, Head of School, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

Before leaving the house

- Do not bring stationery or other equipment to school – it will be provided for you
- Students should bring drinks as the water fountains have been disabled

Travelling to School

- Students must travel directly to school
- If travelling by public transport students must wear a face mask. Arriving at School

During School

- Students must sanitise their hands at the allocated station when entering the building and all rooms
- Students must not shout and use a quiet voice at all times
- Students must wear a mask, unless exempt, when they are not in lessons or eating/drinking

- Students must adhere to seating plans and remain seated unless instructed otherwise

Leaving School

- Students must go directly home and not congregate with others

Behaviour

Our environment has needed to be radically altered to offer the safest operating procedures for students and staff to ensure that they are in accordance with government guidance issued. This does not mean that our high expectations around behaviour have changed. We have however added in more measures to ensure the safety of all staff and students can be upheld which is paramount.

You will be working in small groups, staff will aim to resolve any behaviour issues and if unsuccessful you will be removed from the classroom and will work independently under supervision in a 'breakout room'. Should you fail to cooperate at this stage then this may result in exclusion.

Behaviour that willfully undermines the safety measures that the school has put in place or risks the safety of other students or staff will not be tolerated. If incidents occur then they will be treated as high level behavioural incidents and sanctioned accordingly. This may result in exclusion.

Examples might include:

- Deliberately ignoring the social distancing measures put in place by the school
- Spitting at another student/member of staff
- Deliberately coughing at a student/member of staff
- Behaviour or language that is intended to cause alarm or distress to students/staff

Our behaviour policy underpins everything we do and our basic expectations now include the following:

Arrive and leave school only at their allocated time

Regular hand washing/sanitising

Wearing face masks at the appropriate times unless exempt

Not entering the allocated teacher space in every classroom

No touching or hugging others

Endeavour to not touch your face with your hands, especially your mouth, nose and eyes.

If you need to cough or sneeze use a tissue and then put it in the bin. If you don't have a tissue then cough or sneeze into your elbow/ upper arm. Immediately wash your hands.

Tell an adult straight away if you feel unwell or have been coughing quite a lot.

Do not share drinks bottles, food, cutlery or plates and cups etc.

Follow instructions about staying within your allocated group and zone

You must NEVER spit at anyone or anything. This is VERY DANGEROUS FOR OTHERS AND WILL RESULT IN AN EXCLUSION

Only use the resources, equipment or apparatus in the classroom that an adult tells you is safe to use.

Consequences

Wave 1

Warning and intervening measures

Verbal reprimand to student - reminder of school expectations

Wave 2

Intervention from PL when requested by subject staff

Wave 3

Removed from lesson and placed in the breakout room

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mrs. Sagar, Head of School, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable through SMWK and their school email
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages, if attending a virtual lesson dress appropriately and start muted with the video off

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will provide remote support through the Pastoral Team.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum termly. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding and Child protection policy
- Behaviour policy
- Health and safety policy